

**Hamilton Township
Planning Commission
Minutes of 12-10-2019**

Call to Order by Melanie Conway at 6:30 PM and the Pledge of Allegiance was recited.

Roll Call:

Present: Mike Conway, Rick LaBoda, Melanie Conway, Marsha McKee and Linda Barkell

Absent: none

Staff present: Mark Janeczko, BEO and Zoning Administrator

Guests: 0

Approval of the Agenda: Agenda reviewed by all and motion by Mike Conway and 2nd by LaBoda to approve the agenda as written. All in favor, M/C.

Approval of the Minutes: Barkell read the minutes to all in attendance and motion by LaBoda and 2nd by McKee to accept the minutes as written. All in favor, M/C.

Public Comments: none

Reports: Zoning Administrator's regular report given as the last Trustee meeting on 12-2-2019. Mark reported that 2000 Swallow St has an accessory building with 3 violations of the Zoning Ordinance. He will be contacting the owners for further discussion. The violations are: 1. it doesn't meet the setback from the lake. 2. Built in the front yard and 3. It is a 3rd accessory building on the lot. Mark is also addressing an issue in the Wigwam Subdivision with a Mr. Terry McLaughlin in regard to a property split.

New Business: Meeting dates for 2020 were reviewed. We are changing the March meeting to the 17th due to the Federal Presidential Election. Motion by Mike Conway and 2nd by LaBoda to approve these meeting dates. All in favor, M/C. The dates will be published in the Cleaver on 12-18-2019 for the public. Member Rep sheet was reviewed by all and we are all to be prepared next month to discuss when we can present our findings about various community/County actions. Code of Conduct sheets signed by all members. Conflict of Interest criteria passed out to all members.

Old Business: Variance meeting on 12-18-2019 for the 2554 S. Ruby St request.

Next Regular Meeting: Tuesday, January 14, 2020 at 6:30 PM.

Motion by Mike Conway and 2nd by LaBoda to adjourn at 7:18 PM. All in favor, M/C.

Linda Barkell-Secretary